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**MEHUL .T. PATEL**

**Present Address:** AT.Chitarwada, Patel Faliyu. Ta.Tarapur,

Dist: Anand, Gujarat, India.

M): +919727633627

**E-mail:** - [mehuleee1@gmail.com](mailto:mehuleee1@gmail.com)

**Profile Snapshot**

* **B.E (Electrical& Electronics) & Diploma Electrical with over 5** years of experience in Maintenance and Site Electrical Execution.
* Experience in managing project activities ensuring timely deliveries as per defined timelines and quality standards. Strong skills in client relationship management.
* Efficient in liaising and consulting for Technical Readiness, Business Development, Quality Management, Productivity and Risk Management.
* Exposure in leading teams during the project phase, training and guiding team members and enabling knowledge sharing among the team.
* Ability to acquire a clear understanding of the industry, technology trends with the distinction of instituting new practices to achieve business excellence while reducing overall operational cost.
* Possess strong communication, analytical, analysis/ mapping and negotiation skills.

**Areas of Expertise**

* Developing and appointing new vendors partners to achieve the project in stipulated time.
* Enquiry generation, follow up and interaction with clients related drawings of **SLD,Cable Schedule,HT & LT panel,DG set ,Transformer, 11 kv Double–Pole structure and ELV systems(FAS,PA,CCTV,Data-point)**
* Quantity of material to be used for the projects as per BOQ and drawings (quantity surveying).
* Client dealing related to complete the project by the consultant.
* Good knowledge of studying drawings of **Electrical layout.**
* Rate analysis by using **BOQ**.
* Handling of site independently.
* Executing site activities as far the approved shop drawing.
* Co-ordination of inspection with client and consultant for work approval.
* Activity planning of work on daily and weekly basis.
* Monitoring progress and program for completion of project within time and cost control.
* Ensuring storage of materials in accordance with requirements.
* Reconciliation of materials on weekly and monthly basis.
* Preparation of quality control documents for finish projects.
* Preparing weekly productivity reports.
* Ensuring compliance with health safety and environment requirements.
* Preparation of bill for clients
* Preparation of bill and approving of work done by sub-contractor.
* Attending weekly sub contact meeting and liaise with sub-contractor on daily basis.
* Maintaining the record of all type of test conducting at site.
* Snagging and de-snagging with client and consultant.
* Carry out any other duties allocated by the supervisor
* **Load estimation, distribution and balancing.**
* **Preparing of Engineering related Documents like as Preventive Maintenance SOPs , Preventive maintenance yearly schedule ,**
* **Calibration and validation of systems (Water system, HVAC system)**
* **Monitoring and Analysis of System and Utilities**

**Project Management**

* Monitoring project activities ensuring completion of same within time and budget.
* Carrying out project related activities involving Cost Estimation, Allocation, Risk Analysis,

Configuration Management, Feasibility Analysis, etc.

* Conducting project assessment and feasibility determination.
* Coordinating with project team for effective delivery of solutions keeping all parameters in

consideration.

* Setting technical environment and quality standards for the project under consideration.
* Coordinating with the client for the entire project cycle from conception to final submission with the necessary technical support.
* Leading and managing the project teams throughout the project lifecycle, providing support and guidance on technical and project-related issues.
* Planning, Budgeting and Scheduling of live project.

**Scholastics**

* **BE (Electrical)** from **C.U.Shah College of Engg & Tech. Wadhawan ,**
* **Diploma in Elecrical** from **Govt. Poly Technical, Rajkot**
* **10th** from A.P.S. School, Gondal (Gujarat)

**Computer Skills**

* MS Office, Macros in MS Excel
* Internet
* Operating Systems Windows

**Career Contour**

* **SEPTEMBER 2015 – Present Saga Laboratory as a Sr.Electrical Engineer**
* **JAN-2014 - AUG 2015 Global infrastructure as a Sr.Electrical Engineer**
* **JULY 2010 – DEC 2013 Saga Laboratory as a Project cum Maintenance Engineer**

**Key Deliverables:**

* Establishing and maintaining Relationship with client.
* Study of Electrical plans/drawings, Electrical schematics and prepare an apt solution site execution.
* Site execution of **Electrical**.

**Projects Handled:**

Title **AKANKSHA (Current Project) Hospital Project.**

Client **ELECON ENGINEERING**

**Details of current project:-It’s a hospital project of several building most no of story are G+3. I am into services part that includes;**

**Personal Dossier**

Date of Birth : 18th May, 1986

Languages Known : English, Hindi, & Gujarati.

Total Experience : 5 years.